



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, January 22, 2018 in Music Room, Winthrop High School, 400 Main Street, Winthrop, MA. The meeting was called to order by the Chair at 6:02pm.

ROLL CALL

Present: Mr. Fabiano, Ms. Powell, Mr. Martucci, Mr. Vecchia, Mr. Perrin, Mr. Capobianco

High school students McKayla Norris and Ava Bertino led the Committee in the Pledge of Allegiance.

Also meeting with Committee:

Lisa A. Howard, Superintendent of Schools

Susan Eccles, Office Manager

Patricia Hames, Executive Secretary to the Superintendent of Schools

DELEGATES & VISITORS

High School Class Officers

Senior Class President McKayla Norris gave a brief update on events. The senior class is fundraising with concession stands. A talent show is scheduled for March 15th. The senior prom is May 29th at Granite Links. Senior week is planned out. Devon Pulsifer hit 1000 points in basketball. Dinner Theater is this week at Prince Restaurant, Saugus, MA.

Junior Class President Ava Bertino gave a brief updated on events. The sophomore/junior social is April 28th at Cottage Park Yacht Club. The junior class is looking at prom venues. Junior officers will attend this year's senior prom to see how the venue is. The junior class will end the year with a cookie dough and/or candle fundraiser. The class has the concession stand at the high school basketball game tomorrow evening.

Winthrop Board of Health

Bill Schmidt, Vice Chair, and Susan Maguire were present to inform the school committee of proposed changes to the regulations on the sale of tobacco products. The board is proposing that the sale of flavored tobacco products be limited to adult-only retail tobacco stores. 101 communities have adopted his policy. Neighboring communities include Boston, Chelsea, Everett and Saugus. There is a public hearing tomorrow evening at 6:00pm in the Lyceum Room at the EB Newton. The following changes are being proposed:

- Raise the minimum legal sales from age 18 to 21
- Limit flavored "other tobacco products" including e-cigarettes to adult-only retail tobacco stores
- Ban product sales in healthcare institutions including pharmacies
- Ban the sale of blunt wraps
- Reduce the number tobacco product sale permits to be issued from 20 to 18
- Require single cigars to be sold for at least \$2.50 and multi-packs of two or more cigars for at least \$5.00
- Prevent tobacco sale permits to be issued to new retailers within 500 feet of a school
- Extend the enforcement (tolling) period from 24 months to 36 months
- Permit the non-renewal of a tobacco sales permit to a retailer with three illegal sales to a minor within a year

Mr. Perrin made a Motion to support the draft regulations. Mr. Martucci seconded the Motion.

After discussion it was agreed upon to review the regulations and table the motion until the next meeting.

Mr. Perrin made a Motion to table the proposed changes to regulations until the next school committee meeting. Mr. Capobianco seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

CORRESPONDENCE

Mr. Capobianco referred to an email from Dawn Sullivan dated January 9, 2018, in favor of Shawna Hodge Barnett being appointed to the School Committee.

PUBLIC COMMENT

- Samantha Bracy introduced herself as a candidate for the school committee vacancy and thanked committee members for speaking with her.

Mr. Capobianco acknowledged town council member Michael Lucerto, who was sitting in the audience.

MINUTES

Mr. Vecchia made a Motion to approve the Minutes of January 8, 2018. Ms. Powell seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

FINANCIAL & BUSINESS PROCEDURES

Mr. Martucci made a Motion to approve Warrant SVW18-12 in the amount of \$248,688.97. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

Mr. Perrin made a Motion to approve Payroll Warrant SPW18-12 in the amount of \$676,490.63. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-abstain, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes.

The Motion passes with one abstention.

BULDINGS & GROUNDS

The following requests were presented for approval: Winthrop Gymnastics Academy, Gymnastics Competition and WINARC, Special Olympics.

Mr. Perrin made a Motion to waive the rental fee for WINARC and approve the request as presented. Mr. Martucci seconded the Motion.

Mr. Fabiano-abstain, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. The Motion passes with one abstention.

Mr. Martucci made a Motion to approve Winthrop Gymnastic Academy's request as presented. Ms. Powell seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco A unanimous vote.

Superintendent Howard will provide the committee with an update on facilities under the Superintendent's Report.

GENERAL REPORTS

Sub-committee Report

Superintendent Contract Sub-committee

The Superintendent Contract Sub-committee met on January 16, 2018. Members present were Mr. Capobianco, Mr. Martucci, and Ms. Powell. Attorney Paul Hodnett was also present. The committee met in Executive Session.

Superintendent's Report

Regarding the playgrounds, weekly inspections are being conducted. The school committee was provided with a copy of a sample checklist. Nancy White, the state inspector, met with principal Heraty, as well as Terry Delehanty to go through the report one more time. The WPG slide was under warranty and is ordered. ATC needs more TLC and restoration. Nancy White is coming out in February to go over some of the plans and replacements. WE will look at the cost associated with that and we will review funding. Mrs. Howard has had several conversations with Chief Delehanty and Sean Driscoll. They are looking at the beginning stages of funding, and safety grants as well. The superintendent is hoping to have a better picture in early February.

Mrs. Howard continues to conduct budget meetings with each building principal, looking at staffing, class size, contracts, materials, supplies and curriculum. She is also meeting with the facilities department and the Athletic Director. It is recommended to schedule a budget sub-committee meeting.

A draft facilities manual is in the works, which will include a field maintenance schedule and a rental schedule. We should have a draft soon to present to the school committee. Mr. Serino is planning our schedules for spring sports as if students will be ready to play on the field and track, and lacrosse. We do understand that we may have to play on other fields.

Mrs. Howard attended the Football banquet at Winthrop Lodge of Elks. It was very well attended. The awards very impressive. The football team is a very classy group of kids, who were very patient with the process of Miller Field. Mr. Driscoll did a great job.

The Superintendent reported there was difficulty with the Wi-Fi at the William P. Gorman Fort Banks School and the Arthur T. Cummings School. We were down for a couple of weeks. It is paralyzing for a public school who uses Wi-Fi 24/7. Mrs. Howard is happy to report that it is up and running. The Town Council has approved a networking project that will improve the infrastructure. Once that is completed we believe the infrastructure will handle the level of technology that we use every day. The Arthur T. Cummings School is the hub. The plan is to have electricians come in during the February vacation week.

MASC is willing to come out and do training for new school committee members. Mrs. Howard will provide the chair with the name and contact information.

The Superintendent made a recommendation to add an additional school committee meeting in February, as of right now there is only one meeting scheduled.

Currently, there is no maintenance person for Miller Field. The field is currently not in our possession. There is very specific training with maintaining the field. There is a mule and machines to be utilized. The field committee has informed us that training will be provided. Maintenance of this project is very important to us.

PERSONNEL

The following job vacancies have been posted: Part-time Office Aide, Central Office; Crossing Guard and Bus Driver.

NEW BUSINESS

Election Date

Town Clerk Carla Vitale has requested the school committee to utilize the schools for the primary election this Tuesday, September 4, 2018.

Ms. Powell made a Motion to approve the Town Clerk's request to utilize the schools for election day on Tuesday, September 4, 2018. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-abstain. The Motion passes with one abstention.

School Committee Sub-committees

Mr. Capobianco has appointed the Budget, Policy and Superintendent Contract Sub-committees. The Chair will wait until the new school committee member is appointed and will then re-configure the remaining committees.

Mr. Capobianco made a Motion to schedule a regular school committee meeting on Monday, February 12, 2018. Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco A unanimous vote.

Naming School Facilities Policy

This matter was addressed under Unfinished Business.

UNFINISHED BUSINESS

Policies

Mr. Perrin made a Motion to table the Chemical Health Violation Policy, Substance Abuse Prevention & Education Policy, and Smoking on School Premises Policy. Mr. Capobianco seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco A unanimous vote.

Mr. Perrin made an amendment to table the Naming School Facilities Policy as well. Mr. Capobianco seconded the Motion.

Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote.

School Committee Vacancy

Town Council President Ron Vecchia stated the school committee vacancy is open for candidates to apply. There will be a joint meeting of the School Committee and the Town Council on Tuesday, February 6, 2018 at 6:30pm to make the appointment.

PUBLIC COMMENT

- Kathleen Cappuccio, 49 Waldemar Avenue, spoke on behalf of Suzanne Swope for the school committee vacancy.

PUBLIC RELATIONS

- Mr. Fabiano asked parents in special education, and high schools students to consider helping with Special Olympics on Sunday mornings at the William P. Gorman Fort Banks School.
- Mr. Capobianco congratulated high school senior Devin Pulsifer for recently scoring 1000 points in his high school varsity career!
- Ms. Powell attended the Screenagers presentation last week at the middle/high school.
- Ms. Powell announced Dinner Theatre is this week at the Prince House, Route 1!
- Mr. Vecchia attended band concert last week and acknowledged that it was the first time in 20 years we have had a high school band play on the stage. We have a great music program!

EXECUTIVE SESSION

At 7:07pm, Mr. Capobianco made a Motion to go into Executive Session to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. Mr. Martucci seconded the Motion. Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

ADJOURNMENT

At 8:11pm, Ms. Powell made a Motion to adjourn. Mr. Vecchia seconded the Motion. Mr. Fabiano-yes, Ms. Powell-yes, Mr. Martucci-yes, Mr. Vecchia-yes, Mr. Perrin-yes. Mr. Capobianco-yes. A unanimous vote

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Email from Dawn Sullivan dated January 9, 2018
- Winthrop Board of Health Presentation of Draft Tobacco Regulations
- Minutes of January 8, 2018
- Warrant SVW18-12 in the amount of \$248,688.97
- Payroll Warrant SPW18-12 in the amount of \$676,490.63
- Expenditure Report
- Buildings & Grounds Requests
- Weekly Playground Inspection Report Samples
- Job Postings
- Email from Town Clerk Carla Vitale dated January 9, 2018
- School Committee Sub-committee List
- Naming School Facilities Policy
- Chemical Health Violation Policy
- Substance Abuse Prevention & Education Policy #IHAMA
- Smoking on School Premises Policy #ADC
- Flyers
- Calendar of Events

The above non-confidential documents can be found in the Superintendent's office, upon request.